

## **BRIXWORTH PARISH COUNCIL**

### ***Minutes of the meeting held on Tuesday, 31 January 2012 at 7.15p.m. in the Library/Community Centre, Spratton Road, Brixworth***

**Present:** Councillors: M Lacey (Chairman), C Bament, I Barratt, R Monk, Mrs E Nunn, K Parker, D Parnaby, S Pointer, R Vizor, M Ward and Mrs E Wiig

**In Attendance:** Mrs J Macken – Parish Clerk  
Sgt Grady - Northants Police  
Mr M Nice - Centre Manager  
Mrs J Barber & Ms R Davison – Northants Library Service  
Mr R Chattaway - BRANE  
Mr Parsons - Brixworth Cricket Club  
20 Members of the public

#### **12/1517 Apologies for absence**

Apologies had been received from County Cllr Millar

#### **12/1518 Declaration of Interest on Agenda Items**

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

#### **12/1519 Signing of the Minutes of the Last Meeting 20 December 2011**

The minutes of the last Full Council meeting held on 20 December 2011 was signed by the Chairman as a true and correct record of this meeting.

#### **12/1520 Public Open Forum**

Mr Parsons announced that the cricket club would be using some of the money raised at their charity event this year, to provide grants to local organisations.

Mr Chattaway, Chairman of BRANE, referred to the recent refusal of the Carter Jonas planning application, by the District Council and thanked the Council for their representation. Barratt's public consultation held on 20-21 January did not seem to offer anything new and lacked substance. BRANE will of course oppose this application, as any other large-scale development deemed detrimental to the community.

Mr Hymas reported that the Friends of the Church would be organising an event to celebrate the Queen's Diamond Jubilee and that he would be lighting the Beacon. The Parish Council could provide a grant to be used for the event.

Several residents from, St David's Close, raised their objections regarding proposals made by the St David's Recreation Ground Working Group to relocate the entrance to the car park, from Froxhill Crescent to St David's Close.

*Cllr R Monk arrived*

### **12/1521 Police Representative Report**

Sgt Grady reported the following crimes : -

- 2 Jan : Salthills Farm - access gained to farm grounds, three unlocked vehicles removed without keys and driven across fields to main road. No entry gained to premises.
- 6 Dec-4 Jan: The Ashway – two heavy duty car ramps on driveway removed.
- 7-8 Jan: Eastfield Road – persons climb 6ft electric gates to front garden, statue removed from front of house and rear passenger tyre let down (no damage).
- 9 Jan: Northampton Road – two males/one female enter store, shopkeeper is distracted by one male and others remove cash box from top drawer of counter;
- 13 Jan: Grass Slade – car key burglary, insecure door, handbag and contents also taken. One vehicle stolen.
- 14-15 Jan: Brampton Way - rear windscreen of vehicle smashed, vehicle not entered
- 24 Jan: The Ridings – car mirror damaged
- 26 Jan: Croft – car key burglary
- 26 Jan: Two garages broken into
- 27 Jan: Northampton Road - verbal abuse deemed 'homophobic'.

There is an overall 15% decrease in crime compared to this time last year. However there is an increase in crime overall across the area, which included petty and opportunity crimes and an increase in metal theft.

### **12/1522 NCC Financial Cuts for PCSO's**

Sgt Grady reported that the County Council need to cut spending, and proposed to cut the £500,000 funding for PCSO's, which would mean a loss of 20-22 throughout the county. It is hoped that PCSO J Hillery will not be affected by these proposed cuts, since she was not employed from the county council funding. Sgt Grady will try to ensure that she remains in Brixworth and thanked the community for all their support. 2013 – 14 there may be a further reduction of PCSO's, but it is suggested not from the rural areas.

The Police are still discussing the possibility of relocating their office to the library, with the County Council.

### **12/1523 County Councillors Report**

Cllr Millar had sent his apologies.

### **Planning**

#### **12/1524 Minutes of Meetings 9 & 30 January 2012**

The Minutes of the Committee Meeting held on the 9 & 30 January 2011 having been previously distributed were accepted.

#### **12/1525 DDC – Changes to the Development Control Consultation Procedures**

This matter had been discussed at the committee meeting and it was agreed to endorse the views of other parish councils.

#### **12/1526 Purchase of a Projector**

It was noted that the community room was unsuitable for projecting plans onto the wall, therefore it was agreed to defer this matter, pending a response from the District Council.

#### **12/1527 Approvals and Refusals Report January 2012**

## Approvals

### **DA/2011/0838 Mr T Byrne, Mercedes-BenzHPE, Morgan Drive, Brixworth**

*External Illuminated Sign*

7.11.11 PC No Objection

6.12.11 DDC Approved

### **DA/2011/0868 12, Oathill Close, Brixworth**

*Single storey rear extension*

7.11.11 PC No Objection

8.12.11 DDC Approved

## Refusals

### **DA/2011/0790 Mr & Mrs N Davies, Rosemary Cottage, Froghall, Brixworth**

*Construction of detached garage with storage above*

7.11.11 PC No Objection

28.11.11 DDC Refused

### **DA/2011/0792 Mr J Wardell, 13 Kennel Terrace, Brixworth**

*Single storey rear extension and single storey front extension*

7.11.11 PC No Objection

21.11.11 DDC Refused

## Finance

### **12/1528 Income Received for December 2011**

<u>Received from</u>	<u>Details</u>	<u>£</u>
BJFC	Use of St David's & AWPf sports pitches	734.78
		<u>734.78</u>

### **12/1529 Bank Reconciliation as at 30 November 2011**

The bank reconciliation as at the 31 December 2011 was reported and accepted as follows:

Current Account	£10,719.57
Reserve Account	£145,437.84
Less Cheques outstanding	£775.06
Balance Carried forward as at 1.01.12	£155,382.35

### **12/1530 Income and Expenditure & Reserves Report for December 2011**

The Income and Expenditure report had been previously circulated to members, together with a reserves report for December 2011.

### **12/1531 Bills for Payment for January 2012**

A schedule of payments, to be made in January 2012 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment;

#### Direct Debit Payments

		Payment To	Reason for Payment	£
		British Gas Business	Elec. Chgs Oct. - Dec 11 - C/Rooms	235.56
Chq No.	Minute	Payment To	Reason for Payment	£
4734		Groundsman	Groundman's Salary Jan 2012	1,108.06
4735		Clerk	Clerk's Salary Jan 2012	1,142.89
4736		Part Time Groundsman	P/T Groundsmans wages Jan 2012	150.20
4737		Litter Picker	Litter Picker wages Jan 2012	243.20

4738		Cleaner	Cleaner Comm. Centre wages Jan 2012	334.40
4739		HM Revenue & Customs	PAYE Tax & NI Jan 2012	758.89
4740		NCC	Pension Contribution Jan 2012	396.60
4741		Mrs J Macken	Postage & stationery	21.09
4742		Trade UK	Materials for groundsman	50.66
4743		Lovell Hardware	Materials for groundsman & Cleaner	160.73
4744		ESPO	Stationery & cleaning materials	52.57
4745		E.ON	St. Light Elec. Chgs Oct. - Dec 11	59.31
4746		Anglian Water	C/Rooms Water chgs - Oct 11 - Jan 12	54.38
4746		Anglian Water	Mill Gdn Water chgs -Oct 11 - Jan 12	12.21
4747	11/1504	Brixworth Landscaping	Work to Millennium Garden	225.00
4748	11/1501/2	SLCC	Annual Clerks Membership	223.00
4749	11/1500	Northants ACRE	Annual Support	34.00
4750	11/1429	Brixworth Bulletin	Printing - Winter 2010 Newsletter	200.00
4751		Soles and Heels Ltd	Key cutting	29.00
4752		AH Blason & Son	Fuel for van	70.93
				<b>5,562.68</b>

### ***12/1532 Report on Six Monthly Check of Accounts***

It was noted that Cllr Monk had carried out the six monthly check of the accounts and that everything was in order and there were no matters to report. As far as the Clerk was aware all of the financial controls have been applied in accordance with the Council's policies and procedures. Cllr Monk had produced a report which had been previously circulated to members.

### ***12/1533 Council Website and Consider Options for New Website***

Details of alternative website providers had been previously circulated to members. Cllr Vizor suggested contacting a local company; therefore this item was deferred to the next meeting.

### ***12/1534 Clerk's Computer***

It was agreed for the Clerk to start looking into replacing the eight-year-old council computer.

### ***12/1535 Annual Risk Assessment***

The Clerk confirmed that the committees had reviewed all its risks. It was resolved to approve the Annual Risk Assessment.

## **Recreation and Amenities Development**

### ***12/1536 To Accept Minutes of Meeting 17 January 2012***

The Minutes of the Committee Meeting held on the 17 January 2012 having been previously distributed were accepted.

### ***12/1537 Free Tree Pack from Woodland Trust for Millennium Garden***

It was resolved to apply for a free Tree Pack from the Woodland Trust, for planting in the Autumn.

### ***12/1538 Report on St David's Working Group Meeting 17 January 2012***

The working group had put together a proposal, for the Council to consider, which included changing the entrance to the car park to St David's Close and an all weather pitch. If agreed, in principle, the group would then consult the local residents on the proposals.

***12/1539 To Consider Proposals in Principle for Regeneration of St David's Recreation Ground – to include Changing Entrance to Car Park and All Weather Football Pitch***

It was resolved to refer back to the group to consider other options.

***12/1540 Email from Wicksteed – Credit against handling charge***

It was noted that Wicksteed have said that the credit amount of £1,380 can not be used against the purchase of spares. However their original letter with the invoice did state 'should you place an order in the future, we will be happy to deduct this invoice at that time', therefore the Council had the impression that this amount could be deducted from any order.

***12/1541 Purchase of Cradle Swing for Ashway Playing Field***

It was resolved to purchase a double cradle swing from Wicksteed for £2,876 (supply only), using the credit note of £1,380 and residual amounts left in the budget.

***12/1542 Report on Central Sports Meeting 12 January 2012***

Cllr Pointer gave a report on the Central Sports Committee Meeting on 12 January 2012. It had been suggested that the committee could apply for a grant from the Parish Council, to provide financial assistance.

**Highways and Environment**

***12/1543 Report on the Removal of Street Lights in Spratton Road and to Consider Maintaining New Street Lights***

The Clerk reported that Daventry District Housing (DDH) had ordered the two new streetlights and would insure and maintain them as they would be located on their own land. However, it was resolved for the Parish Council to continue to pay for the electricity for the two streetlights.

During a discussion regarding street lighting in the village, it was suggested for councillors to identify problem areas and report them at the next Highways committee meeting.

**12/1544 Report on Brixworth Neighbourhood Plan (NP) Working Group**

Mr Nice stated that he had collated all the working documents. It was suggested the projected figure for future housing in Brixworth be established, based upon an understanding of draft strategy and that confirmation be obtained from the District Council, as this information would be an important consideration when addressing the potential for development in a Neighbourhood Plan.

*Cllr E Wiig and Cllr I Barratt left the meeting*

**12/1545 Parish Councillor Surgeries Update**

Cllr Bament and Cllr Parker to attend the next surgery on 4 February 2012.

**Annual Parish Meeting**

***12/1546 Format of Meeting***

It was agreed to invite the local organisations, to which the council had provided a grant, to give a report at the meeting. It was also agreed to ask Brixworth Christian Fellowship to provide the refreshments at 50p a cup.

### ***12/1547 Annual Report***

It was agreed to include the Annual Report in with the Summer Newsletter (4 pages).

### ***12/1548 Spring 2012 Newsletter***

It was resolved to approve the spring edition of the newsletter and to approve the cost of £200 for the inclusion in the bulletin.

*Cllr R Monk left the meeting.*

### **Correspondence**

#### ***12/1549 DDC – Addressing of former Rigiflex Site, Brixworth***

It was resolved to name the new houses on Froxhill Crescent ‘Highfield Mews’, the road into the development is to be named Highfield Close.

#### ***12/1550 NCC Draft Revenue Budget 2012 – 13 an Medium Term Financial Plan 2012-13***

This was noted.

#### ***12/1551 Northants Uplands Sustainable Energy Forum – 2 February 2012***

The Chairman has agreed to attend this forum and report back to the Council.

#### ***12/1552 CPRE/NCALC Planning Event – 28 February and 1 March 2012***

It was resolved that Cllrs Lacey, Parnaby and Mr Nice would attend the meeting on 28 February 2012 and for the Clerk to attend on the 1 March 2012. This event is free of charge.

#### **12/1553 Correspondence for information only**

The Chairman reported that the correspondence file was available for circulation to members.

#### **12/1554 Date of Next Meetings**

Following a discussion it was resolved to change the schedule of Full Council meetings to the third Tuesday in the month (except for April and May). The next Full Council Meeting is therefore to be held on 21 February 2012 in the Olive Branch, Library/Community Centre.

### **Urgent Matters For Report Only**

#### ***12/1555 Skip for St Davids Recreation Ground***

The Clerk reported that Mr D Salisbury wishes to clear the grass heap next week and therefore the Clerk would be required to order a skip as usual.

#### ***12/1556 NALC Strictly Localism Event – 22 March 2012***

Cllrs Lacey, Parnaby and Pointer would like to attend this event.

#### ***12/1557 Facebook – Election Campaign***

Cllr Vizor suggested having an election campaign page on facebook.

There being no other business the meeting closed at 9.50pm

..... Chairman

Signed as a true record of the above meeting.

Dated: 31 January 2012